

## COURSE/CONFERENCE ASSESSMENT FORM

Please help us to improve the quality of courses/conferences by taking a little time to complete this form. Each statement has a score from 1 to 5, where 1 is totally disagree and 5 is strongly agree. Please circle the number which most accurately reflects your view.

Where applicable, the journey to the course/conference was pleasant as I went first class and got free food and booze	1	2	3	4	5
Where applicable, the hotel in which I stayed was modern and comfortable with a swimming pool and minibar	1	2	3	4	5
Where applicable, the facilities for getting drunk the night before were excellent and/or it was always someone else's round	1	2	3	4	5
Where applicable, I got a cooked breakfast in the morning	1	2	3	4	5
The course/conference was free of loud noises or flashing lights which might have disturbed my sleep	1	2	3	4	5
The exercise to introduce ourselves was only mildly embarrassing	1	2	3	4	5
The other course attendees were physically attractive	1	2	3	4	5
The toilets were clean	1	2	3	4	5
There were regular tea and coffee breaks with Danish pastries	1	2	3	4	5
The room was at the right temperature	1	2	3	4	5
It was better than going to work	1	2	3	4	5
There was at least one amusing incident which I could recount to friends	1	2	3	4	5
Someone else had to present the results of our workshop using a flipchart	1	2	3	4	5
No speaker went on for more than 20 minutes	1	2	3	4	5
The chairs were comfortable	1	2	3	4	5
Nobody stole my stuff	1	2	3	4	5
I could immediately forget everything I had been told	1	2	3	4	5

*(This questionnaire was devised for UK civil servants by David Andersen of Postcomm. For other information (serious and not so serious) about the civil service, go to <http://www.civilservant.org.uk> )*